

Advantages of Taking LEAP Examinations:

- ◊ After passing initial Job Readiness Evaluation, all candidates are eligible for employment
- ◊ The LEAP examination process is generally faster than the traditional process
- ◊ Candidates are paid during the on-the-job examination

Reasonable Accommodation

Once hired, you may request reasonable accommodation from your State department. A reasonable accommodation is an adjustment to enable individuals with disabilities to enjoy equal benefits and privileges of employment. This may include special equipment, a modified workspace, or support services such as a reader or interpreter.

For further information regarding the LEAP process contact:
State Personnel Board
Exams Unit
801 Capitol Mall
Sacramento, CA 95814

- ◊ www.spb.ca.gov
- ◊ (916) 653-1579 Voice
- ◊ (916) 653-1498 TTY



Administered by the
State Personnel Board



**For the
Recruitment and
Hiring of Persons
with Disabilities**

**Are you
Interested in an
Exciting New
Career Working for
the State of
California?**



Well, search no further!
Take a LEAP into your future.

Become LEAP Certified

Take a LEAP Examination



What is LEAP?

The Limited Examination and Appointment Program (LEAP) is an alternate examination and appointment process administered by the State Personnel Board (SPB), designed to facilitate the hiring of persons with disabilities.

How to Qualify

- ◊ Contact the Department of Rehabilitation (DOR), for certification at:
www.dor.ca.gov
 - ♦ (916) 558-5409 Voice
 - ♦ (916) 558-5807 TTY
- ◊ After obtaining your certificate, providing a copy to and receiving confirmation from the SPB Exams Unit, you may apply for LEAP Examinations posted at: www.spb.ca.gov

LEAP Examinations

- ◊ Most LEAP exams are available online via the Internet and some are available by mail
- ◊ To take an examination by mail, follow the instructions on the announcement
- ◊ Requests for reasonable accommodation for examinations are available
- ◊ LEAP Examinations consist of:
 - 1) A Job Readiness Evaluation (upon successful completion candidates may apply for vacant positions) and
 - 2) A Job Examination Period (performed on-the-job)